HEAD OFFICE – SUPPLY CHAIN MANAGEMENT
PHYSICAL ADDRESS – 7 Beatrice Street Albertina Sisulu Building Qonce 5606
POSTAL ADDRESS: Private Bag X0039 Bhisho 5606 | REPUBLIC OF SOUTH AFRICA
Tel: +27(0)43 605 5322 | Cell +27(0)64 608 2853 | Email Address: Veliswa.matha@ecdsd.gov.za | Website: www.ecdsd.gov.za

ADVERTISEMENT
RFQ - 26/27 – 0030 (i)

SPECIFICATION FOR THE SUPPLYING, INSTALLATION, CONFIGURATION, COMMISSIONING AND MAINTENANCE OF AN INTEGRATED IP CCTV, ACCESS CONTROL AND INTERCOM SYSTEM AT THE PROVINCIAL OFFICE OF THE DEPARTMENT OF SOCIAL DEVELOPMENT, ONE VISION PHASE II, BHISHO

Issued by:
Province of the Eastern Cape
Department of Social Development

Private Bag X0039
Bisho
5605

Contact Person:
Mr. J. van Vuuren
Tel: 072 791 2454 (for specification related enquiries)

Ms. V. Matha / Ms. N. James / Mr M. Vukubi
Tel: 064 608 2853 / 078 683 7883 / 082 779 9347 (for completion of document)

Name of Company/Bidder: _____

CSD/Supplier Number: MAAA_____

Company/Bidder's Tel/Cell: _____

Company Email Address: _____

VIRTUAL BRIEFING SESSION DETAILS

DATE: 13 NOVEMBER 2026
TIME: 10H00

Meeting link:
https://teams.microsoft.com/meet/3327682418926691?p=uOR8qiMALRqJPiJbv6
Meeting ID: 332 768 241 892 669 1
Passcode: 7Wo7Bm3p

Need help? | System reference
Dial in by phone
+27 21 827 6273,,165168399# South Africa, Cape Town
Find a local number
Phone conference ID: 165 168 399#

QUOTATIONS MUST BE SUBMITTED BY 11H00 ON 24 NOVEMBER 2026 IN THE TENDER BOX AT: DEPARTMENT OF SOCIAL DEVELOPMENT OFFICES, SITUATED AT 7 ALBERTINAH SISULU HOUSE, BEATRICE STREET, KING WILLIAMS TOWN

Closing Date: 24 NOVEMBER 2026 **Closing Time: 11H00**

Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

"Building a caring Society Together"

HEAD OFFICE – SUPPLY CHAIN MANAGEMENT
PHYSICAL ADDRESS – 7 Beatrice Street • Albertina Sisulu Building • Qonce • 5606
POSTAL ADDRESS: Private Bag X0039 Bhisho 5606 | REPUBLIC OF SOUTH AFRICA
Tel: +27(0)43 605 5322 | Cell +27(0)64 608 2853 | Email Address: Veliswa.matha@ecdsd.gov.za | Website: www.ecdsd.gov.za

SPECIFICATION FOR THE SUPPLYING, INSTALLATION, CONFIGURATION, COMMISSIONING AND MAINTENANCE OF AN INTEGRATED IP CCTV, ACCESS CONTROL AND INTERCOM SYSTEM AT THE PROVINCIAL OFFICE OF THE DEPARTMENT OF SOCIAL DEVELOPMENT, ONE VISION PHASE II, BHISHO

1. BACKGROUND

1.1. The Department of Social Development is required through the provisions of the Minimum Information Security Standards, 1996 (MISS) and the Minimum Physical Security Standards, 2009 (MPSS) to implement measures that will mitigate unauthorized access to sensitive information, assets and systems. Condition 7 of the Protection of Personal Information Act, 2013 (POPIA) requires all institutions that are gathering personal information from data subjects to ensure that it is properly secured by implementing necessary measures to mitigate associated risks.

1.2. The Provincial Office of the Department has moved into new office accommodation and therefore require implementing measures required as mentioned in paragraph one, *supra* to ensure that compliance with the relevant legislative and policy requirements are met. The implementation of electronic security systems contributes to the holistic security design of the Department by controlling and monitoring movement and to limiting unauthorized access to high security zones.

1.3. The Department of Social Development therefore calls for the supply, installation, configuration, commissioning and maintenance of an integrated ip cctv, access control and intercom system at the provincial office of the Department of Social Development, one vision phase ii, Bhisho.

2. SCOPE OF WORK

2.1. The successful contractor shall supply, install, configure, test and commission an 11-camera IP CCTV system, an 8-door network access control system and an IP video intercom system to a fully operational system. The works shall include structured cabling, power supplies, UPS systems, network infrastructure, training, warranties and maintenance for a period of 24-months. The scope of work must include the following:

2.1.1. **IP CCTV SYSTEM**

2.1.1.1. The CCTV system shall comprise of eleven fixed 2MP IP cameras with motorized varifocal lenses, H.265/H.265+ compression, ONVIF Profile S and T compliance, AI analytics, intrusion detection, line crossing analytics, minimum 120dB WDR and IP67/IK10 ratings where required. Recording shall be through a 16-channel NVR with minimum 30-day retention and 20TB usable storage inclusive of internet access for

remote support and maintenance, must have two network ports. The contractor shall provide Cat6 cabling links with patch leads (Green), patch panel (Molex) with proper labeling, UPS backup, lithium battery packs, with a minimum of three years warranty, system configuration, naming schedules, storage verification and operator training.

2.1.2. **IP ACCESS CONTROL SYSTEM**

2.1.2.1. The access control system shall control eight doors through an intelligent controller supporting a minimum of 10000 credentials. The system should include biometric readers, monitored magnetic locks, electronic locking hardware, door contacts, request-to-exit devices, emergency break-glass units, monitoring software, audit reporting and standby power systems linked to the security network provided.

2.1.3. **IP VIDEO INTERCOM SYSTEM**

2.1.3.1. The contractor should provide an IP/SIP video intercom system consisting of one outdoor vandal-resistant door station and one indoor master station inclusive of a standby power system. The system should support two-way audio, HD video, door release functionality, ONVIF compatibility where applicable and cybersecurity hardening.

2.1.4. **INSTALLATION REQUIREMENTS**

2.1.4.1. All cables shall be installed within approved containment and labelled at both ends. Equipment shall be securely mounted and all penetrations sealed. The contractor should provide cable testing, network configuration and complete as-built documentation.

2.1.4.2. The contractor shall include all equipment, accessories, services and consumables required for a complete and compliant installation whether explicitly listed or reasonably implied by the specification.

2.1.5. **COMMISSIONING AND HANDOVER**

2.1.5.1. The contractor shall perform complete testing of all equipment including image quality, retention calculations, intercom communications, door operation, UPS functionality and network operation. Documentation shall include drawings, asset registers, IP schedules, warranty certificates and training records.

2.1.6. **MAINTENANCE**

2.1.6.1. **PREVENTATIVE MAINTENANCE**

a) Quarterly preventative maintenance shall be performed. ECDSD ICT operations will be responsible for any hardware maintenance on access control workstation. Appointed contractor to ensure maintenance and updating of access control and cctv solution software. CCTV maintenance shall include cleaning, focus verification, recording checks, storage checks and UPS inspections. Access control maintenance shall include reader, lock, battery and alarm testing. Intercom maintenance shall

include audio, video and relay testing. Written reports shall be submitted after every visit.

2.1.6.1.a.1. CCTV CAMERA SYSTEM MAINTENANCE

2.1.6.1.a.1.1. The Service Provider is to verify a few things as it pertains to the system's cameras and housings, wiring and cables, and control equipment.

2.1.6.1.a.1.2. An inspection and test procedure will be undertaken at each scheduled maintenance visit consisting of quarterly checks and tests to the following:

2.1.6.1.a.2. CAMERA & HOUSING

2.1.6.1.a.2.1. For the system's cameras and housing, verify the following:

2.1.6.1.a.2.1.1. Camera/lens focus and auto iris are adjusted properly.

2.1.6.1.a.2.1.2. Camera field of view is adjusted to customer's requirements.

2.1.6.1.a.2.1.3. Camera/housing viewing window is clean, inside and out.

2.1.6.1.a.2.1.4. Camera lens is dust free.

2.1.6.1.a.2.1.5. Interior of camera enclosure is clean and dry.

2.1.6.1.a.2.1.6. Check operation of pan tilt and zoom focus. Use controller in control room to check all these operations.

2.1.6.1.a.2.1.7. Propose recommendations for improvement.

2.1.6.1.a.3. WIRING & CABLES

2.1.6.1.a.3.1. For the system's wiring and cables, verify the following:

2.1.6.1.a.3.1.1. Check wiring and cable harnesses for wear and fray.

2.1.6.1.a.3.1.2. Check to make sure cable is dressed properly.

2.1.6.1.a.3.1.3. Check connectors and cable entry points for loose wiring.

2.1.6.1.a.3.1.4. Check that the coaxial cable is transmitting an adequate video signal to control room. Signals should be free of distortion, tearing, hum-bars, EMI, and rolling.

2.1.6.1.a.3.1.5. Make sure all coaxial connectors are insulated from conduit and pull boxes.
2.1.6.1.a.3.1.6. Check that the converter is operational.

2.1.6.1.a.4. CONTROL EQUIPMENT

2.1.6.1.a.4.1. For the system's control equipment, verify the following:
2.1.6.1.a.4.1.1. Monitors are free from picture burn-in and distortion.
2.1.6.1.a.4.1.2. Monitors have proper contrast and brightness.
2.1.6.1.a.4.1.3. NVR's and DVR's are functioning properly and providing distortion free recording.
2.1.6.1.a.4.1.4. Check that all control equipment is operational. This means that switches allow proper sequencing, multiplexers if any are properly encoding and decoding, and matrix switcher keyboards if any are fully operational.
2.1.6.1.a.4.1.5. Clean all monitor screens, control panels, and keyboards with a diluted cleaning solution.
2.1.6.1.a.4.1.6. Check all coaxial connectors on the back panels for loose connections.
2.1.6.1.a.4.1.7. Check all power connections to ensure AC plugs are not loose.

2.1.6.1.a.5. VIDEO INTERCOM MAINTENANCE

2.1.6.1.a.5.1. An inspection and test procedure will be undertaken at each scheduled maintenance visit consisting of quarterly checks and tests to the following:
2.1.6.1.a.5.1.1. Check that the performance of the intercom continues to meet the agreed specification / operational requirement.
2.1.6.1.a.5.1.2. Check that the power supply functions correctly.
2.1.6.1.a.5.1.3. Check for wear and tear on the connections and replace/fix.
2.1.6.1.a.5.1.4. Check for any damage caused to the intercom or its components.

2.1.6.1.a.5.1.5. Check that the control panel operates correctly.
2.1.6.1.a.5.1.6. Check all cables and conduits are properly supported, undamaged and show no signs of wear.
2.1.6.1.a.5.1.7. Check for sound physical fixings of all equipment including loosening or corrosion of supports and fixings.
2.1.6.1.a.5.1.8. Check all glands, seals and connections on all external equipment
2.1.6.1.a.5.1.9. Ensure the equipment is free from environmental problems such as dust, vibration, electrical interference etc.
2.1.6.1.a.5.1.10. Conduct refresher training with users to operate the system in terms of activation and deactivation and viewing of incidents recorded.

2.1.6.1.a.6. ACCESS CONTROL MAINTENANCE

2.1.6.1.a.6.1. An inspection and test procedure will be undertaken at each scheduled maintenance visit consisting of quarterly checks and tests to the following:
2.1.6.1.a.6.1.1. Updating of software.
2.1.6.1.a.6.1.2. Check the number and type of readers are in accordance with the specification and any amendments
2.1.6.1.a.6.1.3. Confirm that there remains adequate ventilation around the CPU's, PC's and EC2's.
2.1.6.1.a.6.1.4. Check all cables and conduits are properly supported, undamaged and showing no signs of wear
2.1.6.1.a.6.1.5. Check for sound physical fixings of all equipment including loosening or corrosion of supports and fixings
2.1.6.1.a.6.1.6. Check all glands, seals and connections on all external equipment
2.1.6.1.a.6.1.7. Ensure the equipment is free from environmental problems such as dust, vibration, electrical interference etc.

2.1.6.1.a.6.1.8. Ensure the system remains protected against unauthorized interference, e.g. password level
2.1.6.1.a.6.1.9. Check Reader timings as specified
2.1.6.1.a.6.1.10. Check operation of all door fixings and furniture is satisfactory
2.1.6.1.a.6.1.11. Check function of all interfaces with alarms is satisfactory including correct triggering of alarms
2.1.6.1.a.6.1.12. Check that the performance of the system(s) continues to meet the agreed specification / operational requirement.
2.1.6.1.a.6.1.13. All connections checked and labelled.
2.1.6.1.a.6.1.14. Ensure all batteries are functional.

2.1.6.1.a.7. UPS MAINTENANCE

2.1.6.1.a.7.1. An inspection and test procedure will be undertaken at each scheduled maintenance visit consisting of quarterly checks and tests to the following:
2.1.6.1.a.7.1.1. Perform visual checks and operational tests of all UPS equipment and associated switchgear.
2.1.6.1.a.7.1.2. Review maintenance logs and log all alarm operations and output.
2.1.6.1.a.7.1.3. Complete a functional checkout and test of the UPS diagnostic systems.
2.1.6.1.a.7.1.4. Check environment, temperature, dust, moisture, room vents, etc.
2.1.6.1.a.7.1.5. Clean and tighten all power connections at the input and output terminals, at all circuit breakers, and at the terminal posts and fuses on the rectifier and inverter legs. During the inspection, check all power cabling for abrasions and burn spots. Visually check components for signs of overheating, swelling, leaking, etc.
2.1.6.1.a.7.1.6. Check and calibrate each system, to include switchgear and circuit breakers, meters, and alarm levels for frequency, voltage, current, trip, alarm, etc.

2.1.6.1.a.7.1.7. Perform system and component functional tests on all UPS equipment to ensure proper functioning within specified parameters.

2.1.6.1.a.7.1.8. Run all UPS system diagnostics and correct all diagnosed problems.

2.1.6.1.a.7.1.9. Resolve any previous outstanding problems, review operation with user personnel, and report any power enhancement or equipment operation recommended changes.

2.1.6.1.a.7.1.10. Replace control batteries at least every 2 years. If the control batteries have been used without inverter or bypass AC power, they may need replacement sooner.

2.1.6.1.a.7.1.11. Open all doors, drawers, and covers. Perform a thorough inspection of all cabinets for foreign objects. Perform a thorough dusting and vacuuming of all cabinet interiors. Use only rubber or plastic vacuum attachments to clean drawers and cabinets. Except for vacuuming, never attempt to clean the UPS subassemblies. Restore all doors and covers to their secure condition.

2.1.6.1.a.7.1.12. Offline load tests the UPS system to ensure that the system is completely functional.

2.1.6.1.a.7.1.13. Return the UPS to service following the manufacturer's recommended start-up procedures. Make sure that no damage to the UPS equipment or shutdown will occur because of inrush currents

2.1.6.2. **CORRECTIVE MAINTENANCE**

a) Emergency maintenance shall be provided for system failures. High priority incidents shall be responded to within 12 hours, medium priority incidents within 48 hours and low priority incidents within 5 working days. Remote access will be established to enable access to systems without the need to travel.

2.1.6.3. **REMOTE MAINTENANCE**

a) With the advent of technology, it is likely that some support may be given to the appointed contractors technician remotely. This may take the form of remote diagnostics / support or remote maintenance, be it corrective and / or preventative. Whilst these have some significant advantages, such as limited system down-time and perhaps call-out costs, it is not without its potential vulnerabilities such as network security and data protection issues, which should be a key consideration.

b) There will be an agreement in place for the CCTV system to cover the following:

- Agreement on what level(s) of access / permissions is granted to the maintenance company to log onto the site CCTV system. This should include, if it is in response to an incident, a request from the user or if it is part of a preventative maintenance agreement.
- A response plan that specifies what action to take when certain types of events occur. For example, loss of communication with the site control equipment isolation of an alarm, switch off / on ancillary equipment, reset or restart the CCTV system or notify nominated persons.
- There should always be an audit trail for remote user activity.

3. APPLICABLE STANDARDS

3.1. All installations shall comply with the following applicable standards:

3.1.1. Occupational Health and Safety Act (Act 85 of 1993).
3.1.2. SANS 10142-1:2024: The Wiring of Premises (Latest Edition).
3.1.3. SANS/IEC 62368-1 for ICT and security equipment power supplies.
3.1.4. SANS/IEC 60529 for equipment ingress protection ratings.
3.1.5. SANS/IEC 61000 series for EMC compliance.
3.1.6. TIA-568 and ISO/IEC 11801 structured cabling standards.
3.1.7. IEEE 802.3af/at/bt Power-over-Ethernet standards.
3.1.8. ONVIF conformance for CCTV and video intercom integration.
3.1.9. SIP 2.0 compliance for intercom communications.
3.1.10. POPIA requirements relating to storage and management of electronic security information.

4. COMPETENCIES AND EXPERTISE REQUIRED

4.1. The Service Provider must:

4.1.1. Have at least two years relevant experience in supply, installation, configuration and maintaining electronic security equipment. (Submit letters from at least two (2) contactable references as proof, clearly indicating level of services performed

4.1.2. detailing the scope of work performed.) (Complete Annexure C)

4.1.3. Bidders must have an active registration with Private Security Industry Regulatory Authority (PSIRA) and need to submit a copy of their PSIRA Registration Certificate with the bid. PSIRA registration certificate must be valid at the closing date of the bid.

4.1.4. PSIRA confirmation of registration certificates for all Directors performing executive or management functions within the company. If the company have more than one Director an abbreviated company profile must be submitted indicating the structure of the executive and the roles and responsibilities of each Director, unless all Directors submit valid PSIRA registration certificates.

4.1.5. CV of at least one (1) Technician allocated to the project with not less than 2 year's experience in implementing such a project relevant electronic security systems must be accompanied by a valid PSIRA registration certificate.

5. CONTRACT PERIOD

5.1 The supply, install, configure, test and commission of the electronic security system will occur as a once-off project while a maintenance contract will be for the period of **Twenty-Four (24) months** from the date of completion and handing over of the operational systems and is inclusive of the CCTV, access control and intercom system and related equipment.

6. MANAGEMENT REPORTING REQUIREMENTS

6.1. The successful bidder will be required to submit written reports quarterly, in accordance with the work performed on the status of the performance of the Electronic Security Systems. Should preventative or corrective maintenance be performed remotely, these activities must be recorded and included in the required quarterly report.

6.2. The successful bidder shall report, administratively, to the Security Manager on the project.

7. WORK PLAN, ACTIVITIES, DATES AND DELIVERABLES

Bidders must submit a comprehensive and detailed line-item bid showing total cost of the services, as well as the hourly rates of personnel to be involved and travelling costs. The budget should show service activities proposed and expenditure per activity and per team member. All assumptions made in drawing up the bid, including all cost factors, must be detailed.

NB. A bidder that does not include the pricing schedule as requested will be disqualified.

8. CONTRIBUTION BY THE DEPARTMENT

8.1. The Department undertakes to make the following available to the successful bidder in order to facilitate service delivery in terms of the contract:

8.1.1. Accessibility to applicable Electronic Security Systems as per the response time pre-requisite.

8.1.2. Remote access to the servers in order to address matters raised remotely where travelling is not necessary. The successful bidder will be required to comply with the policy provisions of the Department relating to remote access.

9. BIEFING SESSION

9.1. The Department will conduct a virtual briefing session to assist all interested service providers to assist submit competitive RFQs. The briefing session date and time are indicated in the advertisement.

10. DOCUMENTS TO BE SUBMITTED

10.1. Only bidders who fully comply with all the provisions of Section 20 (1) (a) of the Private Security Industry Regulation Act, Act No. 56 of 2002 and subsequent regulations will be considered. The following documents must be submitted together with the bid documents -

10.2. Bidders must have a valid registration with Private Security Industry Regulatory Authority (PSIRA) and need to submit a copy of their PSIRA Registration Certificate with the bid. PSIRA registration certificate must be valid at the closing date of the bid.PSIRA confirmation of registration certificates for all Directors performing executive or management functions within the company. If the company have more than one Director an abbreviated company profile must be submitted indicating the structure of the executive and the roles and responsibilities of each Director, unless all Directors submit valid PSIRA registration certificates.

10.3. CV of at least one (1) Technician must be accompanied by a valid PSIRA registration certificate. Failure to submit with the bid will automatically eliminate the bid for further consideration.

10.4. Provide a list of at least two (2) references for previous installation conducted with client satisfaction.

10.5. Failure to submit these documents will result in disqualification.

11. PRICING

11.1. Bidders must submit pricing which include all the costs for the completion of the service as per annexure A and B.

11.2. Prices must be inclusive of VAT. If not confirmed, the Department will assume that the price quoted is inclusive of VAT. The Department does not pay VAT to service providers that are not registered with SARS as VAT vendors. Bidders must take note of the prescribed threshold for compulsory registration for VAT. The department will not be liable for VAT payment which was not included in the original quotation.

11.3. Bidders must ensure that there are no errors in the prices quoted.

11.4. Bidders will carry the responsibility of ensuring that the proposal submitted have been signed by a dully authorized person. Should it be established after the submission of proposal that the signatory authorizing the proposal is not legally appointed by the service provider, the offer/proposal will be disqualified from the evaluation process.

11.5. All prices submitted should be typed or hand written in black ink. No proposals written in pencil will be accepted or evaluated.

12. CONTINGENCIES

12.1. A provisional amount has been provided in this tender document for contingencies. Utilizing contingencies must be approved in advance by the Department and the rates of the relevant contractor as per the tender document will apply, unless otherwise approved, in writing by the delegated authority. The contingency amount will only be utilized for challenges which could not have been detected during evaluation visible to the eye and which could not have been anticipated and are outside the control of the Department.

13. PAYMENT

13.1. The successful bidder will bill the Department after services have been rendered in phases of execution. Phase one will entail the supply, installation, configuration, commissioning and training, inclusive of required documentation. Phase two will entail quarterly maintenance performed for the period of 24-months.

13.2. Payment will be made within 30 days of submission of a properly competed invoice and a report detailing the services and maintenance performed. The awarded company will have to provide proof of services rendered (e.g. signed job card).

14. SPECIAL CONDITIONS

14.1. Bidders must be registered in the Central Supplier Database (CSD). If not registered, bidders must ensure that they are registered before submission of their quotations. Supplier registration may be performed online at the National Treasury's website, www.treasury.gov.za. The Department will not award a contract

14.2. to a bidder that is not registered on the CSD. The Department will contract with the successful bidder by signing a formal contract.

14.3. Bidders must have valid registration with Private Security Industry Regulatory Authority (PSIRA) and need to submit a copy of their PSIRA Registration Certificate with the bid. PSIRA registration certificate must be valid until the closing date of the bid.

14.4. PSIRA confirmation of registration certificates for all Directors performing executive or management functions within the company. If the company have more than one Director an abbreviated company

14.5. profile must be submitted indicating the structure of the executive and the roles and responsibilities of each Director, unless all Directors submit valid PSIRA registration certificates.

14.6. CV of at least one (1) Technician must be accompanied by a valid PSIRA registration certificate.

14.7. Provide a list of reference for previous installation conducted with client satisfaction as per annexure C.

14.8. The Department reserves the right to require that both the contracting firm and its personnel providing the service be cleared by the appropriate authorities to the level of CONFIDENTIAL/SECRET/TOP SECRET. Obtaining a positive recommendation is the responsibility of the contracting firm concerned. If the principal contractor appoints a subcontractor, the same provisions and measures will apply to the subcontractor. Acceptance of the tender is also subject to the condition that the contractor will implement all such security measures as the safe performance of the contract may require (full completion and submission of company questionnaire, annexure D, within 7 days post).

14.9. The Department may accept or reject any bid offer and may cancel the bid process or reject all bid offers at any time before the formation of a contract.

14.10. The Department shall not accept or incur any liability to a supplier for such cancellation or rejection or acceptance but will give written reasons for such action upon receiving a written request to do so.

Mr. T Toyiya
Chief Director: Corporate Services

15. EVALUATION CRITERIA

15.1 Pre-qualification criteria:

15.1.1 In case of a Joint Venture/Consortium:

15.1.1.1 Copy of signed agreement clearly indicating roles and responsibilities in accordance with conditions stipulated in paragraph 17.1 must be attached;

15.1.1.2 Proof of CSD registration of the Joint Venture / Consortium as a single entity must be attached

15.1.2 Completed and signed SBD4

15.1.3 Completed Annexure A, B and C

15.1.4 Bidders must have an active registration with Private Security Industry Regulatory Authority (PSIRA) and need to submit a copy of their PSIRA Registration Certificate with the bid. PSIRA registration certificate must be valid until the closing date of the bid.

15.1.5 PSIRA confirmation of registration certificates for all Directors performing executive or management functions within the company. If the company have more than one Director an abbreviated company profile must be submitted indicating the structure of the executive and the roles and responsibilities of each Director, unless all Directors submit valid PSIRA registration certificates.

15.1.6 CV of at least one (1) Technician must be accompanied by a valid PSIRA registration certificate.

15.1.7 Provide minimum of two contactable references on similar work previously done.

N.B: Failure to fully comply with the pre-qualification criteria to the satisfaction of the department may lead to the automatic disqualification of Request for Quotation (RFQ).

15.2 Evaluation as per PPPFA

Bid proposals will be evaluated in accordance with the 80/20-preference point system, as contemplated in the Preferential Procurement Policy Framework Act (Act 5 of 2000). Bids will be evaluated on price and specific goals.

Matrix for evaluation	Number of points
PRICE	80
SPECIFIC GOALS	
▪ Gender (Women ownership)	5
▪ No Franchise (Black ownership)	2
▪ Disability	3
▪ Youth	2
▪ Locality (Eastern Cape Province)	5
▪ Military Veterans	3
TOTAL POINTS FOR PRICE & SPECIFIC GOALS	**100**

- *In order to obtain preference points for specific goals, bidders must complete SBD 6.1.*

- *Locality will be confirmed as follows:*
  a. *The preferred address on CSD is the only address to be considered provided the address was updated on CSD on date prior to the invitation to bid was published.*
  b. *If the preferred address on CSD is not a local address, was updated on a date after publication of the invitation to bid or there is no preferred address at all, then the company's physical address registered on CIPC will be used as the only address to consider for awarding of locality points.*
  c. *In case of a joint venture, the preferred address on CSD will be considered provided the JV partner has more than 50% interests in the JV.*

- *In order to be awarded points for disability, a document confirming permanent disability from a registered medical doctor must be submitted together with this bid.*
- *In order to be awarded points for no franchise (black ownership), the bidder must have had no franchise prior to the introduction of 1983 and 1993 Constitutions*
- *In order to be awarded points for military veterans, the bidder must submit a confirmation letter from the Department of Military Veterans.*

16 BID POLICIES, PROCEDURES, TERMS AND CONDITIONS

In addition to those stipulated in any other sections of the bid documents, bidders must be especially aware of the following terms and conditions:

16.1 Bidders must be registered in the Central Supplier Database (CSD). If not registered, bidders must ensure that they are registered before submission of their quotations. Supplier registration may be performed online at the National Treasury's website. www.treasury.gov.za. The Department will not award a contract to a bidder that is not registered on the CSD.

16.2 The Department may, before a bid is adjudicated or at any time during the bidding process, oblige a bidder to substantiate any claims it may have made in its bid documents or to call for any additional documents or to make presentation to it.

16.3 A contract may, on reasonable and justifiable grounds, be awarded to a bidder that did not score the highest number of points.

16.4 The Department will not award a contract to a bidder whose TAX affairs are not in order.

16.5 No bids will be considered if submitted after closing time.

16.6 This bid is subject to the Preferential Procurement Policy Framework Act 2000 and the Preferential Procurement Regulations, 2022, the General Conditions of Contract (GCC) and, if applicable, any other legislation or special conditions of contract.

17 CONSORTIUM /JOINT VENTURE

It is recognized that bidders may wish to form consortia to provide the Services. A bid, in response to this invitation to bid, by a consortium must comply with the following requirements:

17.1 Copy of agreement signed by all the members must be submitted. One of the members must be nominated by the others as authorized to be the lead member and this authorization shall be included in the agreement entered into between the consortium members. The lead member must be the only authorized party to make legal statements, communicate with the Department and receive instructions for and on behalf of any and all the members of the Consortium.

17.2 All parties must be registered on CSD.

18 DISCLAIMER

18.1 Whilst all due care has been taken in connection with the preparation of this Bid, the Department makes no representations or warranties that the content in this Bid or any information communicated to or provided to bidders during the Bidding process is, or will be, accurate, current or complete. The Department, and its officers, employees and advisors will not be liable with respect to any information communicated which is not accurate, current or complete.

18.2 If a bidder finds or reasonably believes it has found any discrepancy, ambiguity, error or inconsistency in the Bid or any other information provided by the Department (other than minor clerical matters), the bidder must promptly notify Department in writing of such discrepancy, ambiguity, error or inconsistency in order to afford the Department an opportunity to consider what corrective action is necessary (if any).

ACT. **DIRECTOR: SCM** **DATE** 03/11/2026

ANNEXURE A – PRICING SCHEDULE
FIRM PRICING

Item	Description	Qty	Material Rate	QTYKM	Travelling Rate	Total Travelling	Labour Rate p/h	Qty Hours	Total Labour	Combined Total
1	CCTV System	1	R……		R……	R……	R……		R……	R……
2	Access Control System	1	R……		R……	R……	R……		R……	R……
3	Intercom System	1	R……		R……	R……	R……		R……	R……
4	Maintenance Year 1	4			R……	R……	R……		R……	R……
5	Maintenance Year 2	4			R……	R……	R……		R……	R……
SUB TOTAL 1			R……		R……	R……	R……		R……	R……
VAT at 15% (if Applicable)					R……	R……	R……			R……
CONTINGENCY PROVISION OF 5%										R……
GRAND TOTAL					R……	R……	R……			R……

NB: The Department does NOT pay VAT to service providers that are not registered with SARS as VAT Vendors.

VAT NUMBER REGISTRATION (if applicable) ……

SUPPLIER NAME : _____

CONTACT PERSON : _____

SIGNATURE : _____

DATE : _____

BILL OF QUANTITIES: ELECTRONIC SECURITY SYSTEMS AT PHASE II, ONE VISION BUILDING, BHISHO

Annexure B

Item	System	Category	Item / service	Minimum operational requirement	Qty	Unit	Material rate ex VAT	Material total	Labour hours	Labour rate	Labour total	Combined ex VAT	Total incl. VAT	Bidder make/model offered
1	CCTV	Camera	Fixed 2MP IP camera	Motorised varifocal lens; H.265/H.265+; ONVIF Profiles S and T; AI human/vehicle classification; intrusion and line crossing; minimum 120dB WDR; PoE; IP67 and IK10 where exposed	11	No.								
2	CCTV	Mounting	Camera mounting base / junction box	Weatherproof, corrosion-resistant and mechanically compatible with proposed camera	11	No.								
3	CCTV	Recording	16-channel network video recorder	Minimum 16 IP channels; H.265+; 4K display; at least four 3.5-inch drive bays; ONVIF; alarm/event search; user audit logs; secure firmware	1	No.								
4	CCTV	Storage	16TB surveillance hard disk drive	24/7 surveillance-rated SATA drive suitable for NVR motion detected write duty	2	No.								
5	CCTV	Display	75-inch security monitor	Full HD or better; HDMI; commercial-duty operation	1	No.								
6	CCTV	Power	3kVA online UPS	Online double-conversion; SNMP/network monitoring; bypass; minimum 30-minute target autonomy at verified load	1	No.								
7	CCTV	Cabling	Cat6 UTP cable	Solid copper; LSZH preferred; TIA-568 and ISO/IEC 11801 compliant	30	No.								
8	CCTV	Cabling	Cat6 patch leads (Molex, Green)	Factory-terminated, tested, mixed 500cm lengths	30	No.								
9	CCTV	Cabling	Cat6 fly leads (Molex)	Factory-terminated, tested, mixed 1m to 3m lengths	30	No.								
10	CCTV	Containment	Conduit/trunking and fittings	Approved containment; UV-stable where exposed; segregated from power; complete bends, couplers and supports	100	m								
11	CCTV	Consumables	CCTV installation	Labels, glands, fixings, fasteners, anchors, fire-stop and weather sealants	1	Lot								

			consumables												
12	CCTV	Software	CCTV monitoring and audit software	Support standard-based IP cameras, H.264 and H.265 video compression, primary and secondary video streams, network time synchronisation and open interoperability protocols. It shall include AI-assisted video analytics for human and vehicle classification, intrusion detection, directional line crossing, loitering, smart motion search and camera-tampering detection. Remote view/access must be available.	1	Lot									
13	Access Control	Controller	Four-door intelligent network controller	TCP/IP; minimum four doors; at least 10,000 credentials; event memory; anti-passback; alarms; time schedules; secure communications; battery-backed RTC	2	No.									
14	Access Control	Reader	Biometric and smart-card reader	Fingerprint plus contactless card; secure reader protocol preferred; tamper monitoring; indoor/outdoor rating to location	8	No.									
15	Access Control	Mounting	Reader mounting box / weather shield	Mechanically compatible, tamper-resistant and weatherproof where exposed	8	No.									
16	Access Control	Locking	Monitored electromagnetic lock	Minimum 600lb holding force; fail-safe; lock-status monitoring; suitable for door type and usage	8	No.									
17	Access Control	Locking	Door-specific lock bracket set	L, Z, U or equivalent bracket arrangement; corrosion-resistant	8	Set									
18	Access Control	Monitoring	Door position contact	Heavy-duty recessed or surface contact; monitored circuit	8	No.									
19	Access Control	Egress	No-touch request-to-exit device	Infrared or capacitive; stainless plate; normally open/closed outputs	8	No.									
20	Access Control	Emergency	Resettable emergency break-glass unit	Green, double-pole; directly interrupts lock power; protective cover where required	8	No.									
21	Access Control	Power	Supervised lock power supply	12VDC; minimum 10A; battery charger; fused outputs; tamper enclosure; mains failure indication	2	No.									

22	Access Control	Battery	12V 18Ah standby battery	Sealed rechargeable battery matched to PSU and calculated load	8	No.									
23	Access Control	Credentials	Contactless smart cards	Numbered, printable and compatible with proposed reader technology	100	No.									
24	Access Control	Software	Access monitoring and audit software	Eight-door minimum; card/biometric enrolment; live events; alarms; role-based access; audit trail; reporting; CSV/PDF export; scheduled backup	1	Lot									
25	Access Control	Containment	Conduit/trunking and fittings	Approved containment including supports and mechanical protection	100	m									
26	Access Control	Door Works	Minor door/frame adaptations	Drilling, reinforcement, alignment and making good per controlled door	8	Door									
27	Access Control	Consumables	Access-control installation consumables	Relays, EOL resistors, fuses, terminals, cable markers, glands and fixings	1	Lot									
28	Intercom	Door Station	Outdoor IP video door station	Vandal-resistant; minimum 2MP HD video; IR assistance; two-way full-duplex audio; echo cancellation; PoE; IP65 minimum; IK08 minimum; door release; tamper alarm	1	No.									
29	Intercom	Master Station	Indoor IP video master station	Minimum 7-inch colour touchscreen; HD video; two-way audio; live view; call history; door release; PoE; wall mounting	1	No.									
30	Intercom	Network	PoE network switch or injector	Standards-compliant PoE with spare capacity and surge protection as required	1	No.									
31	Intercom	Security	Secure door-release relay module	Relay mounted inside secure area; isolated inputs/outputs; tamper-resistant enclosure	1	No.									
32	Intercom	Mounting	Door-station back box / rain shield	Matched to station; corrosion-resistant; sealed cable entry	1	No.									
33	Intercom	Containment	Conduit/trunking and fittings	Approved containment including weatherproof transitions	20	m									
34	Intercom	Consumables	Intercom installation consumables	Labels, glands, fixings, terminals and weather sealants	1	Lot									

35	Shared Services	Design	Detailed site survey and system design	Camera coverage, door schedule, intercom location, cable routes, network/IP plan, PoE/load calculations, UPS autonomy and cybersecurity design	1	Lot									
36	Shared Services	Project Management	Project planning and coordination	Programme, risk register, method statements, H&S coordination, meetings, quality control and progress reporting	1	Lot									
37	Shared Services	Testing	Certified Cat6 permanent-link testing	Test each installed network link; submit electronic test results and exception register	30	Link									
38	Shared Services	Configuration	Configuration and cybersecurity hardening	Naming/IP schedules; VLANs; NTP; role-based accounts; strong passwords; disable unused services; firmware; backups; logging and remote-access controls	1	Lot									
39	Shared Services	Commissioning	Integrated testing and commissioning	Image quality, analytics, 30-day retention, door functions, alarms, intercom calls/release, UPS failover and network operation	1	Lot									
40	Shared Services	Documentation	As-built and handover documentation	Drawings, asset register, cable/door/camera schedules, IP schedule, settings backups, test reports, warranties and O&M manuals	1	Lot									
41	Shared Services	Training	Operator and administrator training	Two instructor-led sessions; training material; attendance registers; practical competency checks	2	Session									
42	Shared Services	Travel	Installation and commissioning travel allowance	Vehicle and site travel allowance	2	Trip									
43	Shared Services	Warranty	24-month workmanship warranty provision	Defect correction, warranty administration and manufacturer liaison	1	Lot									
44	Maintenance	Year 1	Quarterly preventative maintenance visit	Clean and inspect cameras; verify focus, FoV, recording and storage; test readers, locks, contacts, REX, break-glass, batteries, intercom, UPS and network; submit written report	1	Visit									
45	Maintenance	Year 1	Quarterly preventative maintenance	Clean and inspect cameras; verify focus, FoV, recording and storage; test readers, locks, contacts, REX, break-glass, batteries,	1	Visit									

			visit	intercom, UPS and network; submit written report											
46	Maintenance	Year 1	Quarterly preventative maintenance visit	Clean and inspect cameras; verify focus, FoV, recording and storage; test readers, locks, contacts, REX, break-glass, batteries, intercom, UPS and network; submit written report	1	Visit									
47	Maintenance	Year 1	Quarterly preventative maintenance visit	Clean and inspect cameras; verify focus, FoV, recording and storage; test readers, locks, contacts, REX, break-glass, batteries, intercom, UPS and network; submit written report	1	Visit									
48	Maintenance	Year 2	Quarterly preventative maintenance visit	Clean and inspect cameras; verify focus, FoV, recording and storage; test readers, locks, contacts, REX, break-glass, batteries, intercom, UPS and network; submit written report	1	Visit									
49	Maintenance	Year 2	Quarterly preventative maintenance visit	Clean and inspect cameras; verify focus, FoV, recording and storage; test readers, locks, contacts, REX, break-glass, batteries, intercom, UPS and network; submit written report	1	Visit									
50	Maintenance	Year 2	Quarterly preventative maintenance visit	Clean and inspect cameras; verify focus, FoV, recording and storage; test readers, locks, contacts, REX, break-glass, batteries, intercom, UPS and network; submit written report	1	Visit									
51	Maintenance	Year 2	Quarterly preventative maintenance visit	Clean and inspect cameras; verify focus, FoV, recording and storage; test readers, locks, contacts, REX, break-glass, batteries, intercom, UPS and network; submit written report	1	Visit									

Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

ANNEXURE C: List of References: Minimum Two (2)

Name	Location	Value	Start	End	Contact No.	Contact Person

Bidder's name_____

Sign: _____

Date: _____

Designation:_____

Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

ANNEXURE D (CONFIDENTIAL WHEN COMPLETED)
(POST AWARD SUBMISSION BY SUCCESSFUL BIDDER WITHIN 7 DAYS)
QUESTIONNAIRE: SERVICE PROVIDER/COMPANY

Please note that failure to provide the requested information would result in the disqualification of the Service Provider /Company from the Security Screening process.

Registered name of Company/Service Provider:

Trading name

Details of Company/Service Provider:

Postal Address:
Physical Address:
Web Address:
Company / CC Registration No:
UIF no:
Workman's Compensation no:
PSIRA no: **(Attach copy of certificate)**
VAT no:
Tax (SARS) no: **(Attach copy of certificate)**
PAYE Reg. no.

List of Directors:
Attach: fingerprints form, Fingerprints consent form and a copy of ID (certified)

Director Full names:	Gender	ID No.

Previous convictions /Summons /Judgement /Adverse/Collections

Nature	Year	Outcome

List of employees that would render the service:

Full names:	Gender	ID No:

Previous convictions /Summons /Judgement /Adverse/Collections

Nature	Year	Outcome

Contracts previously awarded to Company/Service Provider:

Department:	Description:	Place:	Year:

Contact Persons at Company/Service Provider;

Name and Surname:	
Tel no:	
Cell no:	
E-Mail Address:	
Fax no:	

Name and Surname:	
Tel no:	
Cell no:	
E-Mail Address:	
Fax no:	

References/Contacts/acquaintances within the Department:

Names:	Position:	Relationship:

Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

state security

State Security Agency
REPUBLIC OF SOUTH AFRICA

PERMISSION FOR FINGERPRINTS TO BE TAKEN
(PERSONNEL/SECURITY CLEARANCE PURPOSES)

I, ...

The undersigned, with identity number .....

And residing at .....

Hereby give permission for my fingerprints to be taken by an authorized employee of the National Intelligence Agency or the South African Police Service.

Furthermore I grant permission for my fingerprints to be sent to the criminal record centre of the South African Police Service to obtain information concerning my criminal background, history, previous convictions and/or any other relevant information that may be provided by the criminal record centre on form SAP69, for personnel purposes exclusively.

SIGNED AT ON 200

.....
SIGNATURE

WITNESSES

1. .....

2. .....

Province of the
EASTERN CAPE
SOCIAL DEVELOPMENT

FINGERPRINTS FOR SECURITY CLEARANCE

| | | |

PRICING SCHEDULE – FIRM PRICES (PURCHASES)

NOTE: **ONLY FIRM PRICES WILL BE ACCEPTED. NON-FIRM PRICES (INCLUDING PRICES SUBJECT TO RATES OF EXCHANGE VARIATIONS) WILL NOT BE CONSIDERED**

IN CASES WHERE DIFFERENT DELIVERY POINTS INFLUENCE THE PRICING, A SEPARATE PRICING SCHEDULE MUST BE SUBMITTED FOR EACH DELIVERY POINT

Name of bidder.....	Bid number: RFQ-26/27-0030(I)
Closing Time 11:00	Closing date: 24 NOVEMBER 2026

OFFER TO BE VALID FOR **60** DAYS FROM THE CLOSING DATE OF BID.

ITEM NO.	QUANTITY	DESCRIPTION	BID PRICE IN RSA CURRENCY ***(ALL APPLICABLE TAXES INCLUDED)*

- Required by: .....
- At: .....
  .....
- Brand and model .....
- Country of origin .....
- Does the offer comply with the specification(s)? *YES/NO
- If not to specification, indicate deviation(s) .....
- Period required for delivery .....
  *Delivery: Firm/not firm
- Delivery basis .....

Note: All delivery costs must be included in the bid price, for delivery at the prescribed destination.

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies.

*Delete if not applicable

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**

2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	**Identity Number**	**Name of organ of state**

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

---

1. the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3.1 If so, furnish particulars:

.....
.....
.....

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	**Status (active/inactive/deleted)**

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I, ..., the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure.

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to

the date and time of the official bid opening or of the awarding of the contract.

3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....	.....
Signature	Date
.....	.....
Designation	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

---

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and

(b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps	=	Points scored for price of tender under consideration
Pt	=	Price of tender under consideration
Pmax	=	Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Gender (Women ownership)	5	
No Franchise (Black ownership)	2	
Disability	3	
Youth	2	
Locality (Eastern Cape Province)	5	
Military veteran	3	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium
One-person business/sole propriety
Close corporation
Public Company
Personal Liability Company
(Pty) Limited
Non-Profit Company
State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm,

certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

.....

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME: .....

DATE: .....

ADDRESS: .....

.....

.....

.....